

Thursday, October 11, 2018

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on October 11, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 9:30 am.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Directors:	J. Abram	Discovery Islands - Mainland Inlets (Area 'C')
	M. Babchuk	City of Campbell River
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	L. Jangula	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	E. Eriksson	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
	J. MacDonald	Village of Sayward
	R. Nichol	Lazo North (Area 'B')
	L. Samson	City of Campbell River
	M. Theos	City of Courtenay
	B. Unger	Village of Gold River
	B. Wells	City of Courtenay
	G. Whalley	Kyuquot – Nootka/Sayward (Area 'A')
Alt. Directors:	M. Lavelle	Cortes (Area 'B')
	B. Overton	Village of Tahsis
	C. Evans	City of Campbell River
	M. Grant	Town of Comox
	R. Kishi	Village of Cumberland
	M. Swift	Town of Comox
Staff:	B. Dunlop	Corporate Financial Officer
	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	L. Dennis	Legislative Services Assistant

ATTENDANCE:

Directors Colborne, Cornfield and Evans were not in attendance when the meeting began.

ADOPTION OF MINUTES:

B. Wells/M. Babchuk: THAT the minutes of the Comox Strathcona Waste Management Board meeting held September 6, 2018 be adopted.

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Carried

PETITIONS AND DELEGATIONS:

MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY

Avery Gottfried and Luc Lachance, Ministry of Environment and Climate Change Strategy, presented information regarding the provincial regulations associated with waste to energy technologies.

Director Colborne entered the meeting at 9:38 am.

Director Evans entered the meeting at 9:40 am.

Director Cornfield entered the meeting at 9:41 am.

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES

R. Kishi/J. Colborne: THAT the Comox Strathcona Waste Management Advisory Committee minutes dated September 20, 2018 be received.

208

Carried

Director Cornfield left the meeting at 10:37 am.

Director Whalley left the meeting at 10:37 am.

TIPPING WAIVER OUTREACH

B. Wells/B. Leigh: THAT the report dated October 4, 2018 regarding information requested by the CSWM Board regarding the communication strategy for the updated tipping waiver policy be received.

209

Carried

S. Valdal, Diversion and Operations Support Coordinator, presented information regarding the communication strategy for the updated tipping waiver policy and special events pilot project.

The meeting recessed at 10:38 am and resumed at 10:45 am.

Director Jangula was not in attendance when the meeting resumed.

Director Whalley returned to the meeting at 10:45 am.

COMOX VALLEY WASTE MANAGEMENT CENTER LANDFILL GAS BENEFICIAL END USE PROJECT

B. Wells/B. Leigh: THAT the report dated October 4, 2018 providing an update and recommendation on the future beneficial end use for landfill gas generated at the Comox Valley Waste Management Centre (CVWMC) be received.

209

Carried

G. Bau, Manager of CSWM Projects, provided an overview of the staff report regarding beneficial end use for landfill gas generated at the Comox Valley Waste Management Centre.

Director Cornfield returned to the meeting at 10:47 am.

Director Jangula returned to the meeting at 10:49 am.

Colton Aston, Fortis BC, presented information regarding beneficial end use for landfill gas generated at the Comox Valley Waste Management Centre.

Director Kerr left the meeting at 11:07 am.

Alternate Director Lavelle left the meeting at 11:09 am.

R. Kishi/M. Babchuk: THAT the Comox Valley Regional District (Comox Strathcona Waste Management) enter into a Memorandum of Understanding with Fortis Energy Inc. to determine the feasibility of the sale of landfill gas from the Comox Valley Waste Management Centre.

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Carried

Alternate Director Lavelle returned to the meeting at 11:10 am.

Director Kerr returned to the meeting at 11:14 am.

CONTRACT AWARD REPORT

R. Kishi/M. Babchuk: THAT the report regarding solid waste contract awards that have occurred subsequent to the new procurement policy be received.

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Carried

S. Hainsworth, Manager of Operating and Capital Procurement, provided an overview of the staff report regarding solid waste contract awards that have occurred subsequent to the new procurement policy.

COMPOST PILOT PROJECT MATERIAL UTILIZATION

B. Wells/E. Grieve: THAT the report dated October 2, 2018 regarding an update on material utilization from the compost pilot project since the inception of the project be received.

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Carried

A. McGifford, Senior Manager of CSWM Services, provided an overview of the staff report regarding an update on material utilization from the compost pilot project since the inception of the project.

MANAGEMENT REPORT

E. Eriksson/M. Theos: THAT the CSWM management report dated October 2018 be received.

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Carried

BYLAWS AND RESOLUTIONS:

B. Leigh/J. Abram: THAT Bylaw No. 558 being "Solid Waste Fees and Charges Bylaw No. 170, 2011, Amendment No. 11" be adopted.

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Carried

NEW BUSINESS:
PROCUREMENT

E. Grieve/J. Colborne: That the CSWM Board request a delegation from the Association of Vancouver Island Coastal Communities (AVICC) to present on social community procurement at a future CSWM Board meeting.

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Carried

TERMINATION:

R. Nichol/J. Colborne: THAT the meeting terminate.

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Carried

Time: 11:35 am.

Confirmed this _____ day of _____ 20____:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Recorded By:

Lisa Dennis
Recording Secretary